

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Parish Council to be held on

Tuesday 27th September 2022, at 7.15 pm in the Old School

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
22/23-65	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
22/23-66	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
22/23-67	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
22/23-68	Minutes of Council meetings a) Meeting of the Parish Council held on the 19th July 2022 - To confirm and sign as a correct record the minutes
22/23-69	Monthly Reports a) Chairman's Report – to include: i. Meeting with neighbouring Parish Councils to discuss financial support for West Lavington Youth Club – Update ii. Quarterly report for Chairman's Charity Account iii. Seat / Shelter by the Community Hall – Meeting with Community Hall Trust representatives, and agreement of Parish Council contribution towards cost b) Wiltshire Councillor Report c) Community Hall Trust - Receive a report from Cllr Earley (Parish Council representative on the Trust Committee) d) Remember COVID19 Project / Community Park & Canada Woods Project (Cllr Fraser) i. Consider request and quotes for two benches at Broadwell, as part of the Remember COVID19 Project ii. FRAP permit from Environment Agency (Flood Risk Activity Permit) - Update iii. Consider proposal and quote from Bio-Engineering company iv. Felling Licence - Update v. Consider quotes received for felling and removing trees in Canada Woods as part of Woodland Management Programme vi. Agree actions that need to be taken prior to tree felling work being carried out vii. Any other updates e) Sports Facilities Working Group (Cllr Stevens) i. Update following first meeting held on 15 th September ii. Approve updated Terms of Reference for Working Group
22/23-70	Highways / Maintenance issues in the village a) Blocked drain on Spin Hill (by telephone kiosk) – Update by Cllr Davis / Cllr Taylor b) Market Place re-surfacing – Update from Clerk

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	<ul style="list-style-type: none"> c) Broadwell Play Area <ul style="list-style-type: none"> i. New Play Area Equipment installation – Update from Clerk ii. Consider use / cost of re-using any items salvaged from Play Area iii. Play Area exterior fencing – To consider quotes received for replacement of length adjacent to White Street, and receive information regarding the height of the sections on the other Play Area boundaries iv. Improvements to entrance – To consider quotes received for access improvements to area in front of entrance gate, and any proposals received from Wessex Water d) The Clays <ul style="list-style-type: none"> i. Position for drop-down bollard – Update from Cllr Stevens following site visit ii. Surface improvement work – Update from Clerk iii. Review existing ‘No Through Road’ signage, and agree action e) Elisha Field <ul style="list-style-type: none"> i. Leylandii trees next to Pavilion - Review work carried out to date, and consider scope and cost of further work ii. Boundary fencing – Review condition of section of fencing adjacent to play area, and consider cost of repair f) Traffic Congestion through the village – Review correspondence received from local residents and agree actions g) Wessex Water request for positioning of kiosk in Broadwell Carpark – Update from Clerk / Cllr Vine h) Muddle railings – Update from Cllr Davis / Clerk, and agree actions i) Speeding on Spin Hill – Consider if other actions could be taken whilst waiting for support from Wiltshire Council with erection of the AutoSpeedwatch device j) Any other updates k) New matters to report for Handyman contractor / Parish Steward (next visit 4th & 5th October) / Footpath, Amenity Land contractor / Wiltshire Council
22/23-71	<p>Christmas 2022 arrangements Discuss arrangements regarding Community Minded Person & Young Person of the year awards, Carol Singing, and Christmas tree</p>
22/23-72	<p>Wiltshire Council ‘Positive Conduct equals Positive Democracy’ Charter Consider approval of Parish Council support and commitment for the Charter</p>
22/23-73	<p>Defibrillator in Elisha Field Pavilion Consider ownership and insurance responsibility for device</p>
22/23-74	<p>Correspondence Received</p> <ul style="list-style-type: none"> a) From SSE – Request to book appointment for smart meter installation for Old School – Consider request b) From Local Funeral Directors – Request for placing a memorial bench in the Village – Consider request c) From Post Office – Notification regarding future of Market Lavington branch – To note <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
22/23-75	<p>Youth Council / Youth Engagement</p> <ul style="list-style-type: none"> a) Report from Cllr Taylor and Cllr Stevens following meeting with head of Lavington School, and agree actions b) Devizes Town Council Youth Engagement Working Group – Report from Cllr Taylor
22/23-76	<p>Planning applications, decisions, and appeals</p> <ul style="list-style-type: none"> a) To note receipt of planning applications received which have been considered at a Planning Committee meeting There were none.

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- b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting
 - i. PL/2022/04479 15 White Street. Replace defective white UPVC windows and doors with white aluminium windows and doors – No Objection
 - ii. PL/2022/04463 Weathertop, Parham Lane. Variation of condition 2 of PL/2022/00461 to enable the dwelling to be a single unit mobile home – No Objection
 - iii. PL/2022/04573 4 Canada Rise. Proposed removal of conservatory; second storey extension over garage and breakfast room; and single storey extension to the rear of the kitchen and breakfast room – No Objection
 - iv. PL/2022/04056 4 White Horse Barns. Remove existing front framed ledged and braced door, frame and sidelights. Install replacement – No Objection
 - v. PL/2022/04717 49 High Street. Double storey rear extension – No Objection
 - vi. PL/2022/04958 4 George Mews. Holly tree fell – Comments
 - vii. PL/2022/04918 16 Northbrook. Norway Spruce tree fell – No Objection
 - viii. PL/2022/03066 The Barn, Spin Hill. New agricultural building (amended plans / additional information) – Comments and insistence of inclusion of condition as per original response
 - ix. PL/2022/05090 Knapp Farm, White Street. Remove 2no existing windows and brickwork, replace with 2no hardwood double glazed door with brick arch details to match existing on same elevation – No Objection
 - x. PL/2022/05266 9 Canada Rise. Conservatory extension to rear elevation – No Objection
 - xi. PL/2022/05391 Listed Building Consent. Knapp Farm, White Street. Internal alteration to form first floor over existing void, new wood burner and flue and create void to enclose flue on first floor. Remove 2no existing windows and brickwork and replace – No Objection
 - xii. PL/2022/05810 12 Canada Rise. T1 Sycamore tree pollard – No Objection
 - xiii. PL/2022/05374 Sandlewold, Kings Road. Erection of a single storey rear/side infill extension with internal alterations, feature porch surround to front elevation and detached double garage – No Objection
 - xiv. PL/2022/06369 73 High Street. G1 – group of dead/dying Ash trees – fell G2 – various trees – branch removal in crown to clear power cable – No Objection
- c) To receive and consider planning applications received after the issue of the agenda (*where the response time falls outside of the meeting schedule and an extension cannot be obtained*)
- d) To note recent planning application decisions made by Wiltshire Council
 - i. PL/2022/03658 (outline planning consent) Underhill Nurseries, Fiddington Hill. Erection of 4no. dwellings with attached single garages – Approve with conditions
 - ii. PL/2022/04479 – Application details above – Approve with conditions
 - iii. PL/2022/04463 - Application details above – Approve with conditions
 - iv. PL/2022/04573 - Application details above – Approve with conditions
 - v. PL/2022/02773 75 High Street. Alteration of existing layout with ground floor extension to rear and addition of dormers to existing roof – Approve with conditions
 - vi. PL/2022/04958 - Application details above – No Objection
 - vii. PL/2022/04717 - Application details above – Approve with conditions
 - viii. PL/2022/04918 - Application details above – No Objection
 - ix. PL/2022/03066 - Application details above – Approve with conditions

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	<p>x. PL/2022/04056 4 White Horse Barns, White Street. Remove existing front framed ledged and braced door with glazed aperture, frame and side lights. Joinery painted internally and stained externally – Approve with conditions</p> <p>xi. PL/2022/05266 - Application details above – Approve with conditions</p> <p>xii. PL/2022/05090 - Application details above – Approve with conditions</p> <p>xiii. PL/2022/05391 - Application details above – Approve with conditions</p> <p>e) Market Lavington Neighbourhood Plan – To receive and consider any updates which may affect Neighbourhood Plan, consider when review of existing plan should commence, and agree actions</p>
22/23-77	<p>Finance</p> <p>a) To receive and consider financial reports – receipts and payments details for July and August 2022 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date</p> <p>b) To approve payment of 'cheques / on-line Payments' for August and September 2022</p> <p>c) External Audit for the year ending 31/3/22 – To note External Auditors Report</p> <p>d) To consider for approval any requests received for Grant Funding in the 2nd quarter of 2022/23 (as per Local Government Act 1972 Section 137 – a local authority may incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants – benefit obtained must be commensurate with the expenditure incurred)</p> <p>e) Old School Projector (not working) – Update, and consider options for repair / replacement</p>
22/23-78	<p>General Parish Matters</p> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
22/23-79	<p>Adjournment for Public Participation (maximum of 5 minutes)</p> <p>Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation</p>
22/23-80	<p>Date of next Meetings</p> <p>Meeting of the Parish Council – Tuesday 18th October 2022 / Tuesday 15th November 2022</p> <p>Meeting of the HRAF Committee – Tuesday 22nd November 2022</p> <p>Meeting of the Old School Committee – Tuesday 29th November 2022</p>
22/23-81	<p>Closure of meeting</p>